

# ChessKid

## Puzzle Challenge

### Coordinator Guide



#### Materials

##### ★ ChessKid Usernames

Create a ChessKid username for each participant.

##### ★ ChessKid Clubs

Create one ChessKid club per puzzle section (e.g. K-6, 7-12) and add usernames to the correct club.

##### ★ Login Cards

Print and distribute login cards with usernames and passwords at the start of the challenge.

##### ★ Prizes

Pencils, stickers, ribbons, medals, trophies, certificates, or other fun rewards.

##### ★ Technology / Display

Laptops, Internet access (venue Wi-Fi or personal hotspot), PA system or microphone, Projector + power cables + HDMI cable, Extension cords / power strips



#### Instructions for Participants

- ★ Bring your own laptop, tablet, or phone with Wi-Fi or data.
- ★ Download the ChessKid app (for phones or tablets) before the event.
- ★ Sign out of any existing ChessKid accounts.
- ★ You'll receive a one-time login at the event — don't log in or start solving puzzles until told to do so.
- ★ Once instructed, log in and go to the Puzzles section.
- ★ The challenge is a 10-minute race to achieve the highest puzzle rating!



#### Admin Steps

Before the Challenge

- ★ Create ChessKid usernames for all participants.
- ★ Decide on sections (if needed) and create clubs for each.
- ★ Add usernames to the correct club.
- ★ Print and prepare login cards (don't distribute yet).
- ★ Set up laptops and ensure Wi-Fi connection.
- ★ Log in as ChessKid admin and verify club leaderboards.
- ★ Test and set up the projector if using one.



#### Admin Steps

During the Challenge

- ★ **Instruct participants to:**
  - Log out of personal/school ChessKid accounts.
  - Log in using the one-time ChessKid credentials.
  - Go to the Puzzles section but do not start yet.
- ★ **Explain the rules clearly:**
  - Hold on to your login card for verification.
  - The challenge is timed: 10 minutes to solve as many puzzles as possible.
  - Stop immediately when time is called.
- ★ **Start the challenge.**
- ★ **Monitor and project leaderboards (refresh periodically).**
- ★ **Announce time remaining at 5, 3, and 1 minute marks.**
- ★ **Stop the challenge and ensure all players stop solving puzzles.**
- ★ **Refresh and document the final leaderboards (photo or screenshot).**
- ★ **Award prizes!**



#### Tips

- ★ Have helpers ready to assist with tech or logins.
- ★ Open multiple browser tabs if managing multiple clubs.
- ★ Encourage sportsmanship and fun!

